

CONFEDERATE GRAVE SURVEY INSTRUCTIONS

1. Download and print out the survey forms.
 - a. Confederate Grave Survey
 - b. Grave Survey Summary
 - c. Confederate Veteran Personal File
 - d. Confederate Grave Survey: Field Note Update
 - e. Confederate Grave Registration Form
2. Walk the cemetery and collect grave information on the Confederate Grave Survey noting on separate sheets.
 - a. Marked Confederate Graves
 - b. Marked Union Graves
 - c. Able-Bodied Men (born 1790-1851) and their Wives
3. Complete the Grave Survey Summary for the cemetery.
 - a. Cemetery information
 - b. List of surveyors
 - c. Survey totals
4. Make two copies of the Grave Survey and Summary for the cemetery surveyed.
5. Complete the Confederate Veteran Personal File and attach any supporting documentation for each Marked Grave identified in the cemetery.
6. Complete the Confederate Grave Registration Form for each Marked Confederate Grave identified in the cemetery.
7. Make one copy of the Personal File and the Registration Form for each Marked Grave identified.
8. STOP! STOP! STOP!
9. Mail the copies of forms completed thus far in the survey to:

ROCKY JIM SPROTT
GRAVE SURVEY COORDINATOR
P. O. BOX 171
STRATFORD, TEXAS 79084
10. Research the Able-Bodied Men in the cemetery survey in search of Confederate Veterans.
11. Complete the Confederate Graves Survey: Field Note Update and attach any supporting documentation for each Veteran identified.

12. Complete the Confederate Grave Registration Form for the same Veterans identified.
13. Make one copy of the above set of forms for each Confederate Veteran identified and mail to the Grave Survey Coordinator.
14. The Grave Survey Coordinator will update the original cemetery survey with the findings from the Able-Bodied Men and report additional Confederate Veterans identified to the Confederate Grave Registry.

HELPFUL NOTES FOR DOING THE GRAVE SURVEY

1. Develop photos of veterans' graves are appreciated but not required.
2. For examples of completed forms and help in finding veterans information go to the link provided.
3. Total graves surveyed are the sum of Marked Confederate Graves, Marked Union Graves and Able-Bodied Men.
4. Do not enter the block on the various forms marked "Cemetery Number".
5. Any amount of documentation photos, genealogy, or other information relative to the veterans' personal or military history may be attached to the Confederate Veteran Personal File or Confederate Grave Survey Field Note Update.
6. Military Unit information in the "Remarks" section of the Confederate Grave Survey form not found at the gravesite should appear in brackets.
7. For good mapping of rural Texas cemeteries purchase a copy of the spiral-bound "The Roads of Texas" published by MAPSCO which is available at most Texas truck stops.
8. Forms included here are intended to facilitate the collection and reporting of Confederate grave information to the archives.
9. Nevertheless submissions of any grave information from any source and in any form is acceptable.
10. For additional information about the Confederate Grave Survey and Archive Project.

Contact: ROCKY JIM SPROTT
GRAVE SURVEY COORDINATOR
P. O. BOX 171
STRATFORD, TEXAS 79084

CALL: 806-930-1651

EMAIL: rsprott@xit.net