

*Standing Orders
of the
Texas Division
Sons of Confederate Veterans*



*These Standing Orders are prepared in order to
retain compliance with the intent and format
of the National Organization Constitution and Standing orders
as tailored for use by the Texas Division.*

As Adopted by the Texas Division Reunion Delegates on June 9th, 2007.

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Texas Division Sons of Confederate Veterans Standing Orders

1. Convention Voting.

In all questions submitted to the meeting, the chair shall put the question viva voce. If the chair thinks that the vote was inconclusive or a delegate calls for a division of the house, the chair shall take a standing vote. If on any main motion the yeas and nays are ordered, then the vote shall be taken by signed ballot. The final vote tabulation, including the actual results of each Camp's votes, shall be made patent and entered into the permanent records and archives of the Texas Division.

2. Fraternal Respects.

- 2.1 Members shall address each other as Compatriots.
- 2.2 Every Compatriot in the Texas Division, in good standing, will be privileged to attend the meetings of any Camp or Brigade belonging to the Texas Division, and receive that fraternal consideration they are designed to foster.

3. Camps.

- 3.1 The number of persons defined by the Constitution of the General Organization that are in possession of the prescribed eligibility qualifications may make application for permission to form a Camp.
- 3.2 The minimum members of a Camp shall be in agreement with that number defined by the General Constitution.
- 3.3 Camps shall work with the Brigade Commander in charge of their area in order to assure compliance with the requirements of the General Organization for receiving a Camp Charter.^[0]
- 3.4 The Camp seeking charter will forward all paperwork and fees to the Texas Division Adjutant so that he may complete his administrative processing of the Charter.
- 3.5 The Texas Division Adjutant will send the Charter application to the Texas Division Commander who will approve and sign all applications for Camp charters and forward the Charter to National Headquarters for administrative processing. The Texas Division Adjutant will send all fees for the new camp to National Headquarters.
- 3.6 In the business and work of Camps, all the books and forms in use shall be of such form and style as may be prescribed by General Headquarters.

4. Reports.

- 4.1 Each Camp Commander or Adjutant shall make such reports as specified by International Headquarters and in accordance with schedules established by International Headquarters. Such reports shall be prepared in quadruplicate, utilizing forms furnished by International Headquarters. Reports must be submitted by June 1 of each year, one copy forwarded to International Headquarters, the second to the Texas Division Commander, the third to the Division Adjutant, and the Camp shall retain the fourth copy. The report will include a Camp roster, in which Real Sons of Confederate Veterans and Associate Members (if included) of the Camp are clearly identified as required elsewhere in this Constitution. Any outstanding balance of the required payment of the per capita tax shall accompany the report and roster to International Headquarters.
- 4.2 The Division Commander or Adjutant shall make reports as specified by International Headquarters and in accordance with schedules established by International Headquarters. Such reports shall be prepared in triplicate, utilizing forms furnished by International Headquarters. Reports must be submitted by July 1 of each year, one copy forwarded to International Headquarters, the second to the Army of the Trans-Mississippi Department Commander, and the third copy retained by the Division.
- 4.3 All Camps are requested to forward to International Headquarters ten (10) days prior to the General Convention of the Confederation a supplementary report, including all new members or dues collected and all roster changes since the annual report. Copies must be submitted to the Texas Division Commander and the Division Adjutant.

5. Voting and Elections.

- 5.1 Voting Place. Voting for all contested offices shall be done at the same time, place and manner where the Division Business Sessions are held.
- 5.2 Poll Watchers. Each candidate in a contested race may designate watchers to to witness the voting procedures and the counting of votes provided that the watchers do not interfere with the election.
- 5.3 Vote Tabulation. Upon completion of the voting procedure, the Division Adjutant shall count the votes and announce the winner of the balloting.

6. Standing Committees.

6.1 Awards Committee shall consist of a Chairman and such other members as required for completion of the work assigned, no three (2) of whom shall be from the same brigade; and shall plan, organize and execute a program of awards and incentives to recognize particular achievements as from time to time may be warranted; and perform such other duties as may be assigned to it. He shall maintain a record of awards provided at the Division Reunion.

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6.2 Credentials Committee. Shall be chaired by the Division Adjutant and such other members as deemed necessary; provided that there shall be sufficient members of the committee to be present at the Registration desk at the Division reunion during the published times of Registration. The Committee shall receive the Credentials forms from the Camps at Registration for the Division reunion; verify the Credentials by report of the Division Adjutant; arrange the roll of the reunion; and assign each Camp its number of votes. This report shall be signed by the committee and handed to the Division Commander.

6.3 Time and Place Committee shall be composed of a Chairman and such other members as may be deemed necessary; provided that there shall be no more than two (2) members from the same Brigade. The committee shall recommend sites and hosts for future reunions whose commencement shall be neither before the xx of June nor later than the xx of June, each year; and perform such other duties as may be assigned to it.

7. Ad Hoc Committees.

Committees may be appointed by the Division Commander when a necessity arises, and they shall be appointed by him when so ordered by the Division Reunion. The Division Commander shall be an ex-officio members of all Division committees. All Committee shall meet when called by their chairman. Committees shall make written reports and recommendations to the Division Commander, unless specified differently in these Standing Orders, as soon as they have performed the duties assigned them.

7.1. Governmental Affairs Committee shall consist of a Chairman and as many members as deemed necessary. In the case of this committee, compatriots from all parts of the Division are actively sought to support the efforts of the committee across the State of Texas. The committee is formed, as required, during legislative sessions where it is thought that there may be some danger to Southern/Confederate memorials, monuments or statues around the State. The Committee will plan, develop and coordinate all Division efforts with the State Legislature to include; Legislative Action Day(s); seek politicians that will support our legislative efforts and such other duties as may be assigned.

The Texas Division Lieutenant Commander is responsible for the work of this committee.

7.2 Judicial Committee shall consist of a Chairman and as many legally qualified members as may be deemed necessary. Membership on this committee is not limited based on Brigade association but, rather, on legal qualifications to represent either the Texas Division or its Compatriots in a Texas Court of Law. The Committee is formed, as required, typically in support of Heritage Defense actions approved by the Division Executive Council. The Committee will typically investigate legal situations and offers its counsel to the Division Executive Council. The Texas Division Lieutenant Commander is responsible for the work of this committee.

7.3. Disciplinary Investigation Committee. This committee is formed, as required by the Division Commander, and chaired by the Division Inspector General whenever infractions of the Texas Division or National Constitutions are violated or whenever the conduct of a compatriot may be considered potentially injurious to the good operation and representation of the Texas Division or the Sons of Confederate Veterans.

7.3.1. Members. The committee shall be chaired by the Division Inspector General and at least two (2) and no more than four (4) compatriots from separate brigades. The members of this committee shall be appointed by the Division Commander with the advice and consent of the Division Executive Council.

7.3.2. Authority. The members of this committee carry the full weight of the office and authority of the Texas Division Commander.

7.3.3. Conduct. The committee may subdivide to hear particular cases so long as the sub-committee is composed of not less than three members with each sub-committee chaired by the Division Inspector General.

7.3.4. Findings. Upon conclusion of its investigation, the Inspector General will render a report, in writing, detailing the investigation conducted by his committee. The Division Commander will ensure that all members of the Division Executive Council receive copies of the report at the next regularly scheduled meeting of the Council or within three months, whichever occurs first. All findings made by this committee will be discussed in Executive Session of the Division Executive Council prior to punitive actions being taken against a compatriot of the Texas Division.

8. **Official Ladies.**

8.1 The Division Commander may appoint the following ladies to represent the Division for Division Conventions and for such other occasions as he may deem advisable: Division Matron of Honor, Division Chaperon, Division Sponsor, and three Division Maids of Honor, and he may make additional

appointments not to exceed six ladies who reside in the Brigade where the Division Convention is held.

8.2 Brigade and Camp Commanders may appoint only the following ladies to represent their Brigades or Camps, respectively, for such occasions or event as they may deem wise; Matron of Honor, Chaperon, Sponsor and three Maides of Honor, and they may make additional appointments not to exceed six ladies who reside in the area where the occasion or event is held.

9. Badges.

The Life Membership Badge of the Texas Division shall be a disc five-eighths of an inch in diameter, the center to contain a white, five-pointed star to represent the Lone Star State of Texas. The star shall be enameled in white and surrounded by blue, reminiscent of the Bonnie Blue flag introduced and carried into battle by Texas Confederate soldiers. A white border around the disc shall contain the words LIFE MEMBER TEXAS DIVISION SCV, and letters shall be metal and gold in color, with narrow gold colored metal rim around the perimeter.